

# GREAT AMERICAN PARADE OF HOMES

June 7th, 8th, & 9th, 2024  
45th Annual Parade of Homes



## RULES & PROCEDURES

Parade Chairman: Curt Hartog

### GREAT AMERICAN PARADE OF HOMES RULES & PROCEDURES:

Please make a copy for future reference.

- Completed entry form(s) and fees must be paid no later than **Friday, April 19, 2024**.
- A signed copy of this Rules & Procedures form must be on file at the BBIA office for each company entering the Parade of Homes.
- For Builder Home Entries, a Certificate of Occupancy ("CO") for each entry must be in the BBIA office no later than **Friday, April 19, 2024**. All documents may be mailed or delivered to 223 Forest Park Circle, Panama City, FL 32405 or emailed to Stacy@BayBIA.org. NOTE: If the builder does not submit at CO by the stated deadline, the POH Committee may determine, within its sole discretion, that the home is unlikely to be completed prior to the beginning of the Parade, the entry will be stamped "INCOMPLETE - NOT SUITABLE FOR VIEWING" in the media. In that event, no portion of the Parade entry fee will be refunded. No signage will be allowed to be displayed at any home determined by the Parade of Homes Committee to be "Incomplete - Not Suitable for Viewing."
- Builder Parade Home entries must be new, never occupied, single family detached homes, townhouses or condominiums located anywhere in Bay County or any bordering counties.
- All entrants must be a BBIA member in good standing or have submitted a paid membership application to BBIA along with entry form(s) and payment no later than **Friday, April 19, 2024**.
- The BBIA will be responsible for supplying 3 Parade of Homes road signs, 3 arrows, and 1 locator sign for each entry. Signs will be ready for pick up **Wednesday, June 5th, 2024, 3:00pm – 4:30pm** at the Scholarship Home site located at **1835 McKenzie Road, Southport, FL 32409**. Builders will be responsible for placing and removing the signs. The deadline to return the locator signs in good condition is **Friday, June 14, 2024**. We encourage you to also return the arrows and directional signs at that time. The association will not be responsible for any fines levied by the appropriate governing body relative to signage being placed before or after approved dates as determined by the respective government entity. NOTE: Extra directional signs and arrows may be purchased at the following rate: Arrows - \$10.00 each; Parade Signs - \$20.00 each. Deadline to request additional signs is **Friday, May 24, 2024**.
- Entrants must insure that all signs placed inside and outside their entries by subcontractors are done in an attractive manner. Non-member subcontractor/supplier signs will not be permitted on site.
- Each parade entry will be open and manned by the builder, associate or his/her representative during parade hours (Noon - 6pm Daily). Entrants are responsible for actions of their representatives during the parade. No entry shall collect a fee or donation of any type without prior written approval of the Parade Committee.
- No entrant shall allow vendors to display or promote products in or around their entry without prior BBIA approval. Furnishings are permitted.

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### GREAT AMERICAN PARADE OF HOMES RULES & PROCEDURES CONTINUED:

- Entrants are responsible for obtaining security and parking for their entries if necessary during the parade. BBIA is NOT responsible for security.
- Entries will be open daily, **June 7th, 8th & 9th from Noon-6pm**. The BBIA accepts no responsibility for opening or locking entries.
- Entrants are responsible for keeping entry property clean and orderly during the parade.
- All homes entered should be near completion by **Friday, May 17, 2024**. The Parade Committee will determine whether or not a particular home is completed to a stage that is acceptable for opening to the public. The decision of the committee will be final.
- Any entry home sold and occupied on or before the Parade of Homes cannot be shown. If the home is sold and occupied, it is the responsibility of the builder to be on site to notify public home is not available for viewing. If the entry home is sold, the builder is asked to advise buyers that occupancy must be after **Monday, June 10, 2024**. No occupied home will be shown.
- Entrants are required to furnish the BBIA, with floor plans, photos, renderings, list of features, driving directions, sales price, square footage, paragraph about their company (including their license number), and all applicable information for entry(s) by **Friday, April 26, 2024**.  
**NOTE:** This information should be submitted in camera ready form via email to Stacy@BayBIA.org. Please submit all information ASAP, but no later than **Friday, April 26, 2024**.
- Entrants shall not have any construction activity, other than minor repairs and maintenance being conducted at any entry property during the Parade.
- Any variance from the rules and regulations or any deviation of any type from past established parade traditions and practices must be approved by the Parade Committee.
- The BBIA will not be liable for any loss or damage to homes, property or persons, for any cause whatsoever that may arise from participation in the 2024 Parade of Homes. The builder further agrees to indemnify and hold harmless the BBIA - Bay Building Industries Association, its officers and directors.

In order to participate in the 2024 Great American Parade of Homes:

Signed forms and payment must be received at the BBIA office on or before **Friday, April 19, 2024**.

Entry materials must be sent to the BBIA on or before **Friday, April 26, 2024**.

All entrants must be BBIA members in good standing.

I hereby agree to accept and abide by these Official Rules of the 2024 Parade of Homes.

Printed Name

Signature

Company

Date